

AUDIT COMMITTEE - ACTION SHEETPresented Wednesday, 24th January 2018

15 th March 2017				
Agenda Item No.	Report	Action Required	Responsible Officer	Action Taken
56	IA Progress Report	To provide an update to audit committee once the police investigation has reached a conclusion	Lisa Brownbill	An update will be provided to audit committee once the police investigation has reached a conclusion
59	IA Strategic Plan	To include in the IA Progress report details of any uncompleted high priority audits during the year	Lisa Brownbill	The IA Progress report will include this information where applicable

12 th June 2017				
Agenda Item No.	Report	Action Required	Responsible Officer	Action Taken
5	Asset Disposal & Capital Receipts Generated	To review the criteria for the disposal of general properties to maximise capital receipts	Neal Cockerton	The process for capital receipts has been changed in that land disposals come to the Capital and Asset Programme Board for review and challenge before disposal takes place. We are currently reviewing the Capital and Asset Management Strategy and so will make reference to this process in the redrafting of this document.

19th July 2017

Agenda Item No.	Report	Action Required	Responsible Officer	Action Taken
20	Treasury Management Annual report 2016/17 and Update Q1 2017/18 (C)	That additional in-house training be organised for Committee prior to the Treasury Management training session	Liz Thomas	All Member Treasury Management training held 4 th December 2017, with further training to be arranged for January which specifically focuses on changes being suggested for the 2018/19 Treasury Management Strategy
20	Treasury Management Annual report 2016/17 and Update Q1 2017/18	To arrange Treasury Management training for all Members for early January 2018	Liz Thomas	All Member Treasury Management training held on 4 th December 2017, with further training to be arranged for January which specifically focuses on changes being suggested for the 2018/19 Treasury Management Strategy

22nd November 2017

Agenda Item No.	Report	Action Required	Responsible Officer	Action Taken
32	Minutes of 27 September 2017 (Item No 29)	To follow up Councillor Dolphin's comments questioning the decision to close Holywell Youth Club, once recruitment issues were resolved.	Colin Everett	A verbal update has been provided to Councillor Dolphin regarding Carmel Youth Club, which is located within the Holywell Area.

22nd November 2017

Agenda Item No.	Report	Action Required	Responsible Officer	Action Taken
34	Use of Consultancy	That the £25K threshold for Chief Executive approval of consultants is reviewed on an annual basis.	Colin Everett / Gareth Owens	This will be reviewed on an annual basis.
34	Use of Consultancy	That future annual reports include whether the list of consultants used for the period were local or national.	Colin Everett / Jo Pierce	This will be included as part of the annual report to committee in November 2018.
36	Joint Protocol between Internal Audit and WAO	Assurance mapping to give assurance of working arrangements between departments and other bodies.	Lisa Brownbill	This will be picked up as part of the assurance mapping exercise to be undertaken.
39	Forward Work Programme	That the Committee would prefer to continue to meet at 10am on Wednesday s, noting that Councillor Dunbobbin's comments about the flexibility of meetings to accommodate Members' commitments to be included in the report back to the Constitution & Democratic Services Committee.	Sharon Thomas	Audit Committees comments were passed to Democratic Services on 24 November 2017 and will be included in the report to Constitution & Democratic Services Committee on 31 January 2018.